

## **HARRISON DISTRICT LIBRARY - BOARD MEETING**

Director, Bissonnette  
Assistant Dir. Loomis  
President, House  
Treasurer, Foote  
Secretary, Winters  
Trustee Anderson  
Trustee Hoyt  
Trustee Wood

UNAPPROVED

**Regular Meeting** – Regular meeting on August 25, 2025, at 9:30 am

**Call to order:** 9:30 am.

### **Roll Call:**

President Nancy House: Present. Treasurer Rick Foote: Present. Secretary Mary Winters: Present. Trustee Debra Hoyt: Present. Trustee Rachel Anderson: Present. Trustee Diane Wood: Present. Absent from the meeting. none. Others: Director Sheila Bissonnette, Assistant Director Nick Loomis.

### **Swearing in of New Board Member:**

Library Board President Nancy House officially swore in Trustee Rachel Anderson, the newly appointed trustee representing the City of Harrison.

**Approval of consent agenda items:** Treasurer Rick Foote motioned to approve the consent agenda. Secretary Mary Winters supported the motion: Ayes, all. Motion carried.

### **Director's Report:**

Director Sheila Bissonnette provided an update on the ongoing migration to the new Polaris system. She also reported that the Summer Reading Program was a great success and that the August 11th author event was very well received.

### **Old Business:**

#### **A. Library update:**

Assistant Director Nick Loomis reported that the roof project is nearly complete, with gutter installation currently underway. The contractor has not yet submitted the final invoice, which is expected after a final roof inspection.

The board also discussed damage to the porch and concrete resulting from the youth summer program with Newman School of Dance. Permanent exterior paint was used during the event, and despite attempts by Terry to remove it with a power washer and various chemicals, the paint remains. Nick has contacted Terrin Wale about replacing several porch boards, and we are awaiting his recommendation.

### **New Business:**

- A. **Review/approval of the library director evaluation process.** Treasurer Rick Foote made the motion to approve the library director evaluation process. Secretary Mary Winters seconded the motion. All were in favor. Motion carried.

**Public Comment:** No public comment.

**Questions and comments from board members:** A brief discussion was had regarding future author events.

**Adjournment:** Trustee Diane Wood made the motion to adjourn. Trustee Deb Hoyt provided support. The August 25, 2025, meeting was adjourned at 10:10 a.m.

The next meeting will be on September 23, 2025, at 9:30 am

Library Director, Sheila Bissonnette, MLIS