

HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette
Assistant Dir. Loomis
President, House
Treasurer, Foote
Secretary, Winters
Trustee Hoyt,
Trustee Richards
Trustee Wood.

UNAPPROVED

Regular Meeting – Regular meeting on July 22, 2025, at 9:30 am

Call to order: 9:30 am.

Roll Call:

President Nancy House: Aye. Treasurer Rick Foote: Aye. Secretary Mary Winters: Aye. Trustee Debra Hoyt: No answer. Trustee Rachel Anderson: No answer. Trustee Diane Wood: Aya. Absent from the meeting. Trustee Deb Hoyt, Trustee Rachel Anderson. Others: Director Sheila Bissonnette, Assistant Director Nick Loomis.

Approval of consent agenda items: Treasurer Rick Foote motioned to approve the consent agenda. Trustee Diane Wood supported the motion: Ayes, all. Motion carried.

Director's Report: Director Sheila Bissonnette provided an update on the ongoing migration to the new Polaris system. The first test load of library data in Polaris is expected to be available for testing within the next few weeks. Sheila also presented the annual Library Usage Report for fiscal years 2024–2026, noting that overall usage of library services and collections has increased.

Old Business:

A. Library update:

Assistant Director Nick Loomis provided an update on the roof project. He announced that the new drive-up window is now open and available for patron use.

New Business:

- A. **Review/approval of the library director evaluation process.** The board discussed the process for the annual evaluation of the library director. Secretary Mary Winters made a motion to table the approval of the process until the August board meeting. Trustee Diane Wood seconded the motion. All were in favor. Motion carried.

Public Comment: No public comment.

Questions and comments from board members: Secretary Mary Winters mentioned the idea of hosting an open house at the school for an event after school sometime in the fall as a way to welcome students and families to the library.

Adjournment: Treasurer Rick Foote made the motion to adjourn. Trustee Diane Wood provided support. The July 22, 2025, meeting was adjourned at 10:06 a.m.

The next meeting will be on August 26, 2025, at 9:30 am

Library Director, Sheila Bissonnette, MLIS