

HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette

Assistant Dir. Loomis

UNAPPROVED

President, House

Treasurer, Foote

Secretary, Winters

Trustee Hoyt, Trustee Richards

Trustee Wood

Regular Meeting – Regular meeting on December 17, 2024, at 3:00 pm

Present – Director Sheila Bissonnette, Assistant Director Nick Loomis, President Nancy House, Treasurer Rick Foote, Secretary Mary Winters, Trustee Don Richards, Trustee Diane Wood.

Absent – Trustee Debra Hoyt.

Public – None

Public Comment: None

Agenda: Treasurer Rick Foote moved to approve the agenda. Secretary Mary Winters supported the motion. Ayes, all. The motion carried.

Consent Agenda: Secretary Mary Winters motioned to approve the consent agenda. Trustee Richards supported the motion. Ayes, all. Motion carried.

Old Business:

A. Library Update – Bylaws Committee:

The Bylaws Committee met on December 10th to review the recommended draft of the bylaws provided by the library's attorney. The bylaws committee made a few revisions, accepting modifications suggested by the attorney. A brief discussion was had. Trustee Diane Wood made the motion to approve the revised bylaws. Trustee Don Richards supported the motion. Ayes, all. Motion carried.

New Business:

A. Discussion regarding a donation from Edward H. Sloat Jr.

The library received an unexpected donation from the estate of Edward H. Sloat Jr. Mr. Sloat was a library patron who lived in Harrison between the years of 1997-2006. No documentation was included with the check. Since the check was for a large sum of money, the check will not be totally clear until December 20, 2024. Sheila will contact the CPA that was included in the return address to get additional information. No action was taken.

B. Review/approval of the fund balance policy:

Treasurer Rick Foote made the motion to approve the fund balance policy as presented. Trustee Don Richards supported the motion. Ayes, all. Motion carried.

C. Review/approval to open a money market fund at MFCU: Trustee Don Richards made the motion to open a money market fund through MFCU in the amount of \$52,320.00.

Secretary Mary Winters supported the motion. Ayes, all. Motion carried.

Public Comment: No public comment.

Trustee Wood moved and Treasurer Foote seconded the motion to adjourn the regular meeting at 9:55 a.m. The next meeting will be on December 17th, 2024, at 3:00 p.m.

Library Director Sheila Bissonnette, MLIS