

## HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette  
Assistant Dir. Loomis  
President, House  
Treasurer, Foote  
Secretary, Winters  
Trustee Hoyt  
Trustee Richards  
Trustee Wood

UNAPPROVED

**Public Hearing** – June 25, 2024, at 9:30 am. Held at 125 E. Beech Street.

Trustee Don Richards made the motion to open the public hearing at 9:30 am. Trustee Diane Wood provided support for the motion. Ayes all. Motion carried.

**Present:** Director Sheila Bissonnette, Assistant Director Loomis, President Nancy House, Trustee Don Richards, Trustee Debra Hoyt, Secretary Mary Winters, Treasurer, Rick Foote, Trustee Diane Wood.

**Absent:** none

**Public Comment:** none

Trustee Don Richards made the motion to close the public hearing at 9:31 am. Treasurer Foote provided support for the motion. Ayes all. Motion carried.

**Regular Meeting** – Regular meeting May 21, 2024, at 9:32 am

**Present** – Director Sheila Bissonnette, Assistant Director Loomis, President Nancy House, Trustee Don Richards, Trustee Debra Hoyt, Secretary Mary Winters, Treasurer, Rick Foote, Trustee Diane Wood.

**Absent** – None

**Public** – None

**Public Comment:** None

**Agenda:** It was moved by Secretary Winters and seconded by Trustee Richards to approve the agenda as presented. Ayes all. Motion carried.

**Consent Agenda:** Treasurer Foote made the motion to approve the consent agenda with revisions. Trustee Hoyt supported the motion. Ayes all. Motion carried.

### **Old Business:**

#### A. **Library Update:**

Nick gave a brief update on building projects. Rich and Terry will begin working on repair of the west exterior wall by the outside basement door. They have most of the materials needed. They are just waiting for good weather to begin the work.

**Bylaws Update:** President Nancy House gave an update from the bylaws committee. The committee presented copies of the recommended revised bylaws for the board to review. Additional discussion/review will be scheduled at the July board meeting.

**New Business:**

- A. **Review/approval of the revised 2023-2024 budget:** Trustee Don Richards made the motion to approve the revised 2023-2024 budget as presented. Trustee Deb Hoyt provided support. Ayes all. Motion carried.
- B. **Approval of proposed 2024-2025 budget:** Trustee Don Richards made the motion to approve the proposed 2024-2025 budget as presented. Trustee Deb Hoyt provided support for the motion. Ayes all. Motion carried.
- C. **Approval of the 2024-2025 approved vendor list:** Trustee Don Richards made the motion to approve the vendor list. Treasurer Rick Foote provided support for the motion. Ayes all. Motion carried.
- D. **Election of officers – Oath of Office:** Trustee Don Richards made the motion to approve the slate of officers as presented. President Nancy House provided support for the motion. Ayes all. Motion carried.
- E. **Review/approval of overdue policy:** Trustee Don Richards made the motion to approve the revised overdue policy effect July 15<sup>th</sup>. Secretary Mary Winters provided support for the motion. Ayes all. Motion carried.
- F. Approval of the 2024 L-4029: Trustee Don Richards made the motion to approve the 2024 L-4029. Trustee Deb Hoyt provided support for the motion. Ayes all. Motion

**Public Comment:** No public comment.

It was moved by Trustee Don Richards and seconded by Treasurer Rick Foote to adjourn the regular meeting at 10:14 am. The next meeting will be July 23, 2024 at 9:30 am.

Library Director,  
Sheila Bissonnette, MLIS