

## HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette  
Assistant Dir. Loomis  
President, House  
Treasurer, Foote  
Secretary, Winters  
Trustee Hoyt  
Trustee Richards  
Trustee Wood

UNAPPROVED

**Regular Meeting** – Regular meeting July 23, 2024, at 9:36 am.

**Present** – Director Sheila Bissonnette, Assistant Director Loomis, President Nancy House, Secretary Mary Winters, Treasurer, Rick Foote, Trustee Don Richards, Trustee Diane Wood.

**Absent** – Trustee Debra Hoyt

**Public** – None

**Public Comment:** None

**Agenda:** It was moved by Trustee Wood and seconded by Secretary Winters to approve the agenda with additions. Ayes all. Motion carried.

**Consent Agenda:** Secretary Winters made the motion to approve the consent agenda. Treasurer Foote supported the motion. Ayes all. Motion carried.

### **Old Business:**

#### A. **Library Update:**

Nick provided an update regarding the installation of the new community room door. The automated entry system will be installed next. The new hand dryers have all been installed in the public restrooms. Terry has removed the paper towel dispensers.

Sheila is working with Skip on expanding the landscaped areas around the library. Skip is using items he propagated at the community garden to fill in areas at the library. The ReLeaf project is interested in donating a flowering dogwood tree to be planted at the library. The exact location has yet to be determined.

B. **Bylaws Update:** President Nancy House gave an update from the Bylaws Committee. The Memorandum of Understanding (MOU) is still under review. Once finalized, the committee will present the final bylaws to the board for approval. No action was taken.

**New Business:**

**A. Discussion regarding township visits:**

President House asked for input on township visits. She has been attending Hamilton and Frost townships. A suggestion was made to maybe visit Summerfield instead of Hamilton. No action was taken.

**B. Approval of management of financial procedures:** Trustee Richards made the motion to approve the management of financial procedures as presented. Secretary Winters provided support for the motion. Ayes all. Motion carried.

**Public Comment:** No public comment.

It was moved by Trustee Wood and seconded by Treasurer Rick Foote to adjourn the regular meeting at 10:22 am. The next meeting will be August 27, 2024, at 9:30 am.

Library Director,  
Sheila Bissonnette, MLIS