

HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette
Assistant Dir. Loomis
President, House
Treasurer, Foote
Secretary, Winters
Trustee Hoyt
Trustee Richards
Trustee Wood

UNAPPROVED

Regular Meeting – Regular meeting March 21, 2024 at 9:30 am

Present – Treasurer Foote, Trustee Richards, Trustee Hoyt, Trustee Wood, Director Bissonnette, Assistant Dir. Nick Loomis

Absent – President House Secretary Winters,

Public – None

Public Comment: None

Agenda: It was moved by Trustee Hoyt and seconded by Trustee Wood to approve the agenda as presented. Ayes all. Motion carried.

Consent Agenda: Trustee Wood made the motion to accept the Consent Agenda with corrections to the February minutes. Trustee Richards provided support. Ayes all. Motion carried.

Old Business:

A. **Library Update:**

Nick Loomis gave an update regarding the status of the new municipal parking lot. The City of Harrison officially approved the project. It is scheduled to begin in the spring. Nick has already talked to Mike at RAM Builders regarding the construction of the overhang that will cover the pick-up window area. We used RAM Builders for the siding project on the north end of the building. Nick also gave an update regarding changes to the structure of our fiber connection through the RESD. He will be working with the RESD to establish a direct connection between HDL and PMDL through the RESD. On April 4th the change with the fiber connection will take place. Nick recommends that we close the library at 3pm to allow for a smooth transition. We will post this information ahead of time to give community members advance notice of the early closing.

B. **Discussion regarding allowing Zoom access to library board meetings:**

Sheila contacted our library attorney, Anne Seurynk from Foster Swift Collins & Smith, regarding the legal issues related to offering attendance to library board meetings via Zoom. After reviewing the pros and cons shared by our attorney, the library board decided that implementing Zoom access to library board meetings was not feasible at this time. No action was taken.

New Business:

A. Review/Approval of revised 2023-2024 budget:

After the review of the proposed revised 2023-2024 budget, Trustee Hoyt made the motion to approve the revised budget as presented. Discussion included the future expense of the library portion of the new municipal parking lot. This expense was not included in the revised budget. Sheila will bring that expense back for approval at a future board meeting. Trustee Richards provided support to the motion to approve the revised budget. Ayes all. Motion carried.

B. PTO Request on behalf of Cheryl Wagner:

Nick Loomis presented a letter to the library board asking to donate 20 hours of his PTO time to Cheryl Wagner. Trustee Wood made the motion to support this one-time donation of PT, due to special circumstances, from Nick Loomis to Cheryl Wagner. Trustee Hoyt provided support for this motion. Ayes all. Motion carried.

Public Comment: No public comment.

It was moved by Trustee Wood and seconded by Trustee Richards to adjourn the regular meeting at 10:39am. The next meeting will be April 23, 2024 at 9:30 am.

Library Director,
Sheila Bissonnette, MLIS