

## HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette  
Assistant Dir. Loomis  
President, House  
Treasurer, Foote  
Secretary, Winters  
Trustee Hoyt  
Trustee Richards  
Trustee Wood

UNAPPROVED

**Regular Meeting** – Regular meeting April 23, 2024 at 9:30 am

**Present** – President House, Secretary Winters, Treasurer Foote, Trustee Richards, Trustee Wood, Director Bissonnette, Assistant Dir. Nick Loomis

**Absent** – Trustee Hoyt

**Public** – None

**Public Comment:** None

**Agenda:** It was moved by Treasurer Foote and seconded by Secretary Winters to approve the agenda as presented. Ayes all. Motion carried.

**Consent Agenda:** Treasurer Foote made the motion to approve the consent agenda with revisions. Trustee Wood supported the motion. Ayes all. Motion carried.

### **Old Business:**

#### **A. Library Update:**

Terry is recovering well from his surgery. He is planning on being back to work June 1<sup>st</sup>. Richard has been filling in as needed during Terry's recovery. We have asked him to do a few projects that couldn't wait until Terry's return. Richard and Terry will begin to work on the outside wall of the basement stairway in June. The status of the parking lot/drive through is on hold. The city is looking into the additional costs of complete topographical studies and plans. The project will not begin in April as originally proposed. Nancy asked about landscape work that needs to be addressed this spring. Nick will reach out to a couple people who assisted in the original planting of the scrubs to see if they might be interested in completing the tasks.

#### **B. Review/approval of the Reasonable Accommodations Policy:**

Secretary Winters made the motion to approve the reasonable accommodations policy as presented. Trustee Wood provided support of the motions. Ayes all. Motion carried.

#### **C. Formation of a bylaws review committee:** President House asked for volunteers to review the current library bylaws. Trustee Hoyt and Trustee Wood volunteered to service on this committee. Once the committee meets, they will bring their recommendation to the library board for discussion. Not action was taken.

- D. **Discussion regarding the development of long-term goals and strategic planning:** President House asked for input from the board related to long term goals and strategic planning. Trustee Richards recommended that this also be a topic for discussion for the bylaws committee. President House said they would add it to the committee's agenda if time allowed. No action was taken.
- E. **Discussion regarding courting Hamilton and Frost Townships:** President House plans to attend the next township meetings in Frost and Hamilton Townships and will provide an update to the library board afterward.

**Public Comment:** No public comment.

It was moved by Trustee Foote and seconded by Trustee Richards to adjourn the regular meeting at 10:28 am. The next meeting will be May 21, 2024 at 9:30 am.

Library Director,  
Sheila Bissonnette, MLIS