

## HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette  
Assistant Dir. Loomis  
President, House  
Treasurer, Foote  
Secretary, Winters  
Trustee Hoyt  
Trustee Richards  
Trustee Wood

UNAPPROVED

**Regular Meeting** – Regular meeting December 20, 2023 at 9:31 am

**Present** – President House, Treasurer Foote, Trustee Richards, Trustee Wood, Trustee Hoyt, Secretary Winters, Assistant Dir. Nick Loomis

**Absent** – Director, Bissonnette

**Public** – None

**Public Comment:** None

**Agenda:** It was moved by Trustee Richards and seconded by Trustee Hoyt to approve the agenda as presented. Ayes all. Motion carried.

**Consent Agenda:** President House made the motion to accept the Consent Agenda as presented. Trustee Woods provided support. Ayes all. Motion carried.

### **Old Business:**

- A. **Library Update:** Nick Loomis provided an explanation of the migration to Quickbooks Online as the new accounting/payroll platform. Testing has begun with a full launch date to start January 1, 2024. Discussion of recent library closure due to sewer backup was had. A plumbing snake has been purchased to help resolve minor issues on site. An update was provided in regards to room signs. Hoggers Custom Designs was chosen to create and install door identifier signs with brail and a community room sign in the name of the Ashcraft Family.
- A. **Approval of building plaque:** Detailed discussion was had regarding the specific wording of a dedication plaque to be placed in the lobby of the library. Final wording was decided and a motion was made by Treasurer Foote to approve. Trustee Woods provided support. Ayes all. Motion carried.

**New Business:** None

**Public Comment:** None

It was moved by President House and seconded by Trustee Richards to adjourn the regular meeting at 10:34am. The next meeting will be January 23, 2024 at 9:30 am.

Assistant Library Director,  
Nick Loomis