

HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette
Assistant Dir. Loomis
President, House
Treasurer, Foote
Secretary, Winters
Trustee Hoyt
Trustee Richards
Trustee Wood

UNAPPROVED

Regular Meeting – Regular meeting September 26, 2023 at 9:30 am

Present – President House, Director Bissonnette, Secretary Winters, Treasurer Foote, Trustee Richards, Trustee Wood, Assistant Dir. Nick Loomis

Absent – Trustee Hoyt

Public – None

Public Comment:

None

Agenda:

It was moved by Trustee Richards and seconded by Secretary Winters to accept the Consent Agenda with corrections to the minutes. Ayes all. Motion Carried.

Old Business:

- A. **Project Update:** Nick Loomis gave a project update. We had another bathroom drain issue. This time Lonnie thinks it is really an issue that can be addressed with a change in water flow. Lonnie will be ordering and installing new toilet assemblies that will provide for more water than our current water saver models. We are hopeful that this will help with the issue going forward. We will also be adding seat covers dispensers to each restroom. RAM Builders will be on site on Thursday to install the siding on the north side of the building. There is a little water damage in the corner of Nick's office that will be repaired once the siding has been installed. The damage is from the rain coming through the brick wall. The installation of the siding will address that problem. No action was taken.

New Business:

- A. Approval of the revised 2023-2024 Budget: Trustee Richards made the motion to approval the revised 2023-2024 budget as presented. Treasurer Foote provided support for the motion. Ayes all. Motion carried.
- B. Discussion to move the project fund to an endowed fund: Discussion was had regarding the benefits of moving from a project fund to an endowment fund. Director Bissonnette will work with the Clare County Community Foundation to create the fund agreement. No action was taken.
- C. General Library Discussion: General discussion was had regarding October being library appreciation month. Trustee Wood presented the idea of having a library

breakfast before our October 24th meeting. Trustee Wood and Secretary Winters volunteered to work together on the library breakfast. All board members voiced support for providing an additional construction project stipend for the staff involved with the successful completion of the renovation project. Trustee Richards, made the motion to a \$1,000 construction stipend to Richard Hilton and Nick Loomis, a \$750 construction stipend to Terry Loafman, a \$250 construction stipend to Jeff Wagner, and \$100 construction stipend for Zach Loafman. Treasurer Foote provided support for the motion. The stipend will be issued in gift cards. Additional discussion included a new, larger donor plaque for the community room. Director Bissonnette shared with the board her plan for future retirement and updated them on discussions regarding a co-director partnership with Asst. Director Loomis. No action was taken.

Public Comment:

None

It was moved by Treasurer Foote and seconded by Trustee Woods to adjourn the regular meeting at 11:03am. The next meeting will be October 24, 2023 at 9:30 am.

Library Director,
Sheila Bissonnette, MLIS