

HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette
Assistant Dir. Loomis
President, House
Treasurer, Foote
Secretary, Winters
Trustee Hoyt
Trustee Richards
Trustee Wood

UNAPPROVED

Public Hearing – June 13, 2023 at 9:30 am. held at 125 E. Beech Street.

Present: Director Sheila Bissonnette, Assistant Director Loomis, President Nancy House, Trustee Don Richards, Trustee Debra Hoyt, Secretary Mary Winter, Treasurer Rick Foote.

Absent: Trustee Diane Wood

Public: Kari Garber, Harrison Realty

Public Comment: None

Trustee Richards made the motion to close the public hearing at 9:31 am. Secretary Winters provided support for the motion. Ayes all. Motion carried.

Regular Meeting – June 13, 2023 at 9:31 am

Present – President House, Treasurer Foote, Secretary Winters, Trustee Richards, Director Bissonnette, Assistant Dir. Nick Loomis

Absent – Trustee Wood

Public – Kari Garber

Public Comment- None

Approval of the Agenda: Treasurer Foote made the motion to approve the agenda. Trustee Hoyt provided support. Ayes all. Motion carried.

Approval of Consent Agenda:

1. It was moved by Treasurer Foote and seconded by Trustee Hoyt to accept the Consent Agenda including the minutes of the May 23, 2023 meeting, the Bills and Financial Report and the Directors Report as presented. Discussion was had. Ayes all motion carried.

Public Comment: No public comment

Old Business: Update on Surrey House project:

Nick Loomis presented 2 proposals for the replacement of the front porch. The proposal from Ram Buildings included two prices, \$16,500.00 for the removal of the existing deck boards replacing them with Teck Pro composite decking. The second cost was for \$11,500.00 for the project if it was completed with treated wood decking. The second proposal presented from Terin Wales provided two costs, \$14,500.00 for the removal of the existing deck board and replacing them with composite decking. If the project was done in treated wood decking, the cost would be \$6,500.00. After discussion, President Nancy House made the motion to

approval the proposal from Terin Wales to replace the porch decking for \$14,500.00 with composite decking to be completed before August 1st. President House asked for a rollcall vote. President House – Yes. Trustee Hoyt – Yes. Secretary Winters – Yes. Treasurer Foote – Yes. Trustee Richards – Yes. Motion Carried.

After discussion regarding current Surrey House Renovation expenses, President Nancy House made the motion to move \$10,000 from the Surrey House project fund account at Isabella Bank. Trustee Hoyt provided support. Ayes all. Motion Carried.

New Business:

1. Discussion regarding purchase agreement from Top Agent Realty.

Kari Garber presented a review of the offer received from Top Agent Realty. Kari recommended that the library board make a counter offer to the agreement. Treasurer Foote made the motion to approve a counter offer with the following revisions: All shelving is excluded. Property price \$189,500.00. Possession 60 days after closing. Sewer and water charges will be paid to possession. Clarification that seller is exempt from disclosure requirement. Property inspection/due diligence contingency revised to 20 days. President Nancy House provided support. Ayes all. Motion carried. Treasurer Foote made the motion to direct realtor Kari Garber the authority to reject any future offers less than \$100,000.00. Trustee Richards provided support for this motion. Ayes all. Motion carried.

2. Approval of 2023 L-4029 form: A motion was made by Trustee Richards to approve the L-4029 to levy the district library millage. Trustee Hoyt provided support. Ayes all. Motion carried.

3. Review/Approval of the 2023-2024 Budget: Treasurer Foote made the motion to approval the 2023-2024 budget as presented. President House provided support. Discussion was had. Yeas all. Motion carried.

4. Review/Approval of the 2023-2024 Approved Vendor List: Treasurer Foote made the motion to approve the 2023-2024 approved vendor list. Yeas all. Motion carried.

5. Approval of the shared services agreement with Pere Marquette District Library: President House made the motion to approve the shared services agreement with Pere Marquette District Library for Library Director, Sheila Bissonnette. Treasurer Foote provided support. Ayes all. Motion carried.

6. Approval of the 2024 MACC Mini Grant Application for \$4,000.00

7. Treasurer Foote made the motion to approval the grant application for \$4,000 to MACC. Trustee Richards provided support. Ayes all. Motion carried.

Public Comment: No public comment

It was moved by Richards and seconded by Foote to adjourn the meeting at 10:39 am. The next regular board meeting will be July 25, 2023 at 9:30 a.m.

Library Director, Sheila Bissonnette