

HARRISON DISTRICT LIBRARY  
BOARD MEETING

Director Bissonnette  
President Richards  
Treasurer Foote  
Secretary House  
Trustee Winters  
Trustee Wood  
Trustee Hoyt  
Assistant Director, Loomis

**UNAPPROVED**

**Regular Meeting** – September 28, 2021 at 9:30am held at HDL

**Present** – Director Sheila Bissonnette, Assistant Director Loomis, – President Barbara Richards, Treasurer Rick Foote, Trustee Diane Wood, Trustee Mary Winters, Secretary Nancy House, Assistant Director Loomis

**Absent**, Trustee Debra Hoyt

**Public** – 0

**Approval of Agenda:** It was moved by Wood and seconded by Winters to accept the agenda as presented

**Approval of Consent Agenda:**

It was moved by Winters and seconded by Wood to accept the consent agenda including the minutes of August 24, 2021, the Directors Report and the Bills and Financials. Motion Carried.

**Public Comment:**

None

**Old Business:**

1. Surrey House Project – Loomis gave an update on the progress so far; including the removal of all trees by us and the city, the proposed installation of a 12’ privacy fence between Rite-Aid’s back corner and the city property line including removal of steps and back filling the gap, ceiling tiles and painting, underlayment for the carpet installation, and some lighting. Consulting the Architect on the outside construction will be done next week.
2. The new hire for the position of Children’s Program Coordinator lasted only 6 hours before quitting. The position has since been filled by Euri Garcia who had previously applied and is currently working at the circulation desk.
3. President Richard’s letter to Jim explaining the Boards decision as to blocking light at the front of the building was shared with him. He expressed disappointment.

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**New Business:**

1. The new Covid-19 Employee Preparedness and Response Plan was presented and discussed. It was moved by Foote and seconded by Wood to accept it as written. Motion Carried.

**Public Comment:**

None

The meeting adjourned. The next regular meeting will be October 26, 2021 at 9:30 am at HDL.

Secretary, Nancy L. House,  
[nancyhouse74@gmail.com](mailto:nancyhouse74@gmail.com)