

January 26, 2021

HARRISON DISTRICT LIBRARY
BOARD MEETING

Director Bissonnette
President Richards
Treasurer Foote
Secretary House
Trustee Winters
Trustee Wood
Trustee Hoyt
Assistant Director, Loomis

UNAPPROVED

Zoom Regular Meeting – January 26, 2021 at 9:30 am

Present – Director Sheila Bissonnette, Assistant Director Loomis
President Barbara Richards – Remotely from City of Harrison, Clare County, MI
Treasurer Rick Foote – Remotely from City of Harrison, Clare County, MI
Trustee Mary Winters – Remotely from City of Harrison, Clare County, MI
Trustee Diane Wood - Remotely from Greenwood Township, Clare County, MI
Secretary Nancy House – Remotely from Greenwood Township, Clare County, MI

Absent – Trustee Deb Hoyt

Public – 1

Consent Agenda:

It was moved by Wood and seconded by Winters to accept the consent agenda including the Minutes of December 22, 2020, the Directors Report and the Bills and Financials. Richards (Y), Foote (Y), Winters (Y), Wood (Y), House (Y).
Motion Carried.

Public Comment:

None

Old Business:

1. Bissonnette gave an update on the reopening of HDL which is currently at Stage 5 of our Covid plan. Winter hours are being observed and computer time is back to 1 hour.
2. Loomis brought the Board up to date on the Surrey House remodel.

New Business:

1. It was moved by House and seconded by Winters to approve the revised 2020-2021 budget as presented. Richards (Y), Foote (Y), Winters (Y),

Wood (Y), House (Y). Motion Carried.

2. It was moved by House and seconded by Wood to approve the revised Investment Policy and Procedures for HDL. Richards (Y), Foote (Y), Winters (Y), Wood (Y), House (Y). Motion Carried.
3. Bissonnette asked for approval to change financial institutions with the following language.

Authorization from the Library Board to open a checking and savings account with Member First Credit Union with authorizing signatures to include, Barbara Richards (President), Richard Foote (Treasurer), Sheila Bissonnette (library Director), with an additional authorized signature for checks/drafts and deposits by Cheryl Wagner (Library Manager), and Nick Loomis (Assistant Library Director) as an authorized agent of the Harrison District Library, without being an authorized signature.

Authorization from the Library Board to establish an account with Isabella Bank and Trust for savings and funds received for the Surrey House Project with authorized signatures to include Barbara Richards (President), Richard Foote (Treasurer), Sheila Bissonnette (Library Director) with an additional authorized agent but not an authorized signature for Nick Loomis (Assistant Library Director).

It was moved by Winters and seconded by House to approve the change in financial institutions for HDL with the above language. Richards (Y), Foote (Y), Winters (Y), Wood (Y), House (Y). Motion Carried.

Public Comment:

None

The meeting adjourned at 9:47 am. The next Zoom regular meeting will be February 23, 2021 at 9:30 am.

Secretary,
Nancy L. House,
nancyhouse74@gmail.com