

January 24, 2023

HARRISON DISTRICT LIBRARY - BOARD MEETING

Director, Bissonnette
Assistant Dir. Loomis
President, House
Treasurer, Foote
Secretary, Winters
Trustee Hoyt
Trustee Wood
Trustee Richards

UNAPPROVED

Regular Meeting – January 24, 2023 at 9:31 am

Present – Director Bissonnette, President House, Treasurer Foote, Trustee Hoyt, Trustee Richards, Secretary Winters, Assistant Dir. Nick Loomis

Absent – Trustee Wood

Public – 0

None

Approval of Consent Agenda:

1. It was moved by Winters and seconded by Hoyt to accept the Consent Agenda including the minutes of December 19, 2022, the Bills and Financial Report and the Directors Report as presented. Following discussion, Ayes all motion carried.

Public Comment: No public comment

Old Business:

1. Loomis gave an update on the Surrey House Project including progress in the front entrance. Discussion was had regarding the sale of the current library building. It was recommended to contact local real estate agencies to get possible proposals for the sale of the building. Trustee Hoyt offered to get information regarding how the township handled the sale of township property. Local real estate agencies include Vasher Real Estate, Harrison Reality, and Condel Wonder Land. We will investigate other possible local real estate companies. No action was taken.

New Business:

- A. Copies of our audit report for the 2012-2022 fiscal year was given to all board members in attendance. Sheila will contact Weinlander Fitzhugh regarding a presentation of the audit report at our February meeting. No action was taken
- B. Approval of application for waiver for employee's retirement system. Nancy House made th motion to approve the Form 5583 – Application for a Waiver: Defined Benefit Pension Retirement System. Mary Winters provided support. Ayes all. Motion carried.
- C. Rick Foote made the motion to approve the increase to the following expense line items; 101.790.981 Reserve Fund \$9,400.00, 760.00 Payroll Fees/Misc \$500.00 and 759.00 Sale/Use BOR \$100.00. Deb Hoyt provided support to this motion. Ayes all. Motion carried.

Public Comment: None

It was moved by Winters and seconded by Hoyt to adjourn the meeting at 10:06 am. The next meeting will be February 24, 2023 at 9:30 am

Library Director, Sheila Bissonnette