

April 28, 2020

HARRISON DISTRICT LIBRARY
BOARD MEETING

Director, Bissonnette
President, Richards
Treasurer, Foote
Secretary, House
Trustee Winters
Trustee Haley
Trustee Wood
Assistant Director, Loomis

Zoom Conference - Regular Meeting – April 28, 2020 at 9:30am

Present – Director Bissonnette, President Richards, Secretary House, Trustee Winters, Treasurer Foote , Trustee Haley, Trustee Wood, Assistant Director Loomis

Absent - 0

Public – 1

Consent Agenda:

After discussion, it was moved by Winters and seconded by House to accept the Consent Agenda containing the minutes of February 25, 2020, the Director’s Report and the Bills and Financial Reports. Motion Carried.

Public Comment:

None

Old Business:

1. Bissonnette announced that the Herbert H. and Grace A. Dow Foundation had approved our request for \$109,000.00. The grant is contingent upon our confirmation that the Surrey House project is still a top funding priority. The Board confirmed the top priority status. One more grant is still pending and an additional grant is being written for the MCACA. This is a capital improvement grant. The city has submitted a grant for the parking lot and we approved the sale of the property to them to fulfill the stipulation of the grant. Richards asked Bissonnette to investigate the \$200,000 grant that the Marion Library obtained from the State of Michigan for capital improvements. At this time it is uncertain how that money was obtained. Wood suggested that as soon as outdoor construction is permitted that we have Britton Roofing replace the roof and steel girders using money from our current building funds. Loomis was asked to get a new estimate for the roof and have us placed on the waiting list with Britton. Wood asked that

April 28, 2020

Loomis to e-mail the Board of the bid estimate and ability of the firm to do work. Using Rich for inside work must wait for more guidance from Michigan's Governor.

New Business:

1. Implementation of Covid-19 safe guards including staff and patrons was discussed. The beginning will include curb side pickup and delivery, and other limited services. Outdoor lockers have been considered but not further investigated. Sneeze guards will be installed and staff will be asked to wear masks. If we can open to the public, the computer monitors will be reduced to 8 from 12 to permit the 6 foot rule. House suggested taking temperatures of staff when they clock in for work. At the time only Bissonnette, Loomis, Cheryl, and Miranda are on payroll. Loomis was asked to find out if we can require patrons to wear masks. Wood suggested that we consider having a specific time for just senior use of HDL.
2. The Board approved of Bissonnette seeking \$5000 from MCACA Emergency Relief Fund for payroll costs and utilities for 4 June-October 2020. The grant request is due May 1. There isn't any immediate impact on our budget but it's hard to see down the road. Haley voiced concern that Hayes township is going to have a 50% loss in revenue sharing and that will have an impact on all of their spending.
3. Foote asked about check signing and was told that Wagner was doing it. He noted his availability to do it as Treasurer of the Board.

Public Comment:

On-line comment: Gail Garrity - You're doing a good job at HDL.

The meeting adjourned at 10:13 am. The next regular meeting will be May 26, 2020 at 9:30 am.

Secretary,
Nancy L. House,
nancyhouse74@gmail.com